

International Institute of Municipal Clerks
MINUTES OF BOARD OF DIRECTORS MEETING
Thursday, May 24, 2012

Call to Order

President Cirtin called the IIMC Board Directors meeting to order on Thursday, May 24, 2012.

Roll Call

Those in attendance were:

President Brenda M. Cirtin
President Elect Marc Lemoine
Vice President Brenda Young
Immediate Past President Colleen Nicol
Region 1 Director: Shawn Cullinane
Region 2 Director: Vincent Buttiglieri
Region 3 Director: Kelly J. Lovette
Region 4 Directors: Pattie B. Dupuis and Mary Kayser
Region 5 Directors: Debra Batliner and Terri Kowal
Region 6 Directors: Linda M. Rappe and Roxanne L. Schneider
Region 7 Directors: Kittie L. Kopitke and Lana R. McPherson
Region 8 Directors: Donna M. Geho and Stephanie Kalasz
Region 9 Directors: Kristie L. Smithers and Joann Lynn Tilton
Region 10 Directors: Gail E. Pomroy
Region 11 Directors: Ronny Frederickx and Samantha Shippen

IIMC Executive Director Chris Shalby

Excused Absences

Region 1 Director Linda Spence
Region 2 Director Diane Fitzhenry
Region 3 Director Tiny Washington
Region 10 Director Laurie Darcus

Presidents Remarks

President Cirtin welcomed the new board members and encouraged all board members to contact her with any concerns, issues or questions they may have. She provided her contact information to the board.

Budget & Planning Committee Chair Appointment – Brenda Young

Vice President Brenda Young recommended the appointment of Sharon Cassler to the Budget and Planning Committee, C. Nicol seconded the motion, motion carried.

Executive Committee Travels – Regions X and XI

Executive Director Shalby shared the following Region X and XI trips with the board:

AMCTO Conference – Canada – June 2012 – Lemoine
IMASA Conference – South Africa – September 2012 – Cirtin
SLCC Conference – UK – October – Cirtin and Shalby
LGMA Conference – British Columbia, Canada – Cirtin
IAM Conference – Israel – Cirtin

2013 Site Visit

Executive Director Shalby advised the Board that he and President Cirtin will make the visit to Atlantic City the last week of July

Executive Director Remarks

Shalby gave an update on the Hilton, they are still in negotiations and he will give a complete report to the board when the negotiations are final. Once they have determined the outcome, a decision will be made as to the location of the Mid-Year meeting. He advised the Board that he will continue to provide a Friday letter as well as monthly financials. He encouraged the Board to contact staff directly with any questions or concerns they have. He further encouraged the Board to review the information in the Board portfolio. Director Shalby advised the Board that Region 2 Director Diane Fitzhenry has resigned as of today. They will follow the outlined protocol to fill her seat.

Region Director Comments

Various updates were given by the Directors.

Adjournment

The meeting adjourned at 3:30 p.m.

Respectfully submitted,

Sharon K. Cassler, MMC
IIMC Past President