

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS

Annual Business Meeting

Gaylord Opryland Hotel

Nashville, Tennessee

Thursday, May 12, 2011

Agenda

Call to Order

The Business Meeting of the 65th Annual Conference of the International Institute of Municipal Clerks

Welcome to Delegates

Invocation

Immediate Past President Dyanne Reese, MMC- City Clerk, City of Savannah, Georgia

Introductions

President Sharon K. Cassler, MMC

President Elect Colleen J. Nicol, MMC

Vice President Brenda M. Cirtin, MMC

Executive Director, Chris Shalby

Parliamentarian/Recorder Mary Johnston, MMC

Approval of Agenda

Motion that the agenda as presented be approved.

Approval of Minutes

Annual Business Meeting from Thursday, May 27, 2010

IIMC Financial Report

2010-2011 Budget Report – Budget Committee Chair, Marian K. Karr, MMC

Amendments to the Constitution

Elections Committee Chair, Terri Kowal, MMC

Election Results

Region II Director Election – Elections Committee Chair, Terri Kowal, MMC

MCEF Update

MCEF President Dale Barstow

2011 Conference Resolutions

Resolution of the International Institute of Municipal Clerks recognizing City of Nashville, Tennessee for the 65th Annual Conference of the International Institute of Municipal Clerks

Resolution of the International Institute of Municipal Clerks recognizing Marilyn S. Swing, MMC, Metropolitan Clerk for the Metropolitan Nashville - Davidson County area, Tennessee, Host Clerk, for the 65th Annual Conference of the International Institute of Municipal Clerks

Resolution of the International Institute of Municipal Clerks recognizing the Tennessee Association of Municipal Clerks and Recorders for its support of the 2011 Conference

President's Award of Merit – IIMC President Sharon K. Cassler, MMC

**Certificates of
Appreciation**

Outgoing IIMC Committee Chairs

Budget & Planning Committee - Marian K. Karr, MMC
Conference Committee - Elisa D. Olson, MMC
Education and Professional Development Committee - Susan M. Phillips, MMC
Election Committee - Terri Kowal, MMC
International Relations Committee - Tony Russell, MMC
Membership Committee - Susan Corbitt, MMC
Mentoring Committee - Diane E. Collins, MMC
Policy Review Committee - Mary Kayser, MMC
Program Review & Certification Committee - Patrice L. Fogarty, MMC
Public Relations & Marketing Committee - Aimee Nemer, MMC
Records Management Committee - Lisa C. Johnston, MMC
Research & Resource Committee - Randy Reed, MMC

**Certificates of
Appreciation**

Outgoing IIMC Region Directors

Region II Director	Jane E. Williams-Warren, MMC
Region IV Director	Barbara Blackard, MMC
Region VI Director	Shari A. Moore, CMC
Region VII Director	Jerry Lovett-Sperling, MMC
Region VIII Director	Stephanie Kalasz, CMC
Region X Director	Marc Lemoine, MMC
Region XI Director	Nick Randle

Oath of Office

Region II Director
Region IV Director
Region VI Director
Region VII Director
Region VIII Director
Region X Director
Region XI Director

Incoming IIMC Region Directors

Candidates-Vincent Buttiglieri, CMC
Kimberley A. Rau, CMC
Mary Kayser, MMC
Roxanne L. Schneider, MMC
Kittie L. Kopitke, MMC
Donna M. Geho, CMC
Gail E. Pomroy, MMC
Samantha Shippen

Oath of Office

President
President Elect
Vice President

Incoming Executive Committee

Colleen J. Nicol, MMC
Brenda M. Cirtin, MMC
Marc Lemoine, MMC

President's Comments

**Invitation to the 2012 Annual Conference – Karin Johnson OAMR President
Adjournment**