

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS

Annual Business Meeting

Gaylord Opryland Hotel

Nashville, Tennessee

Thursday, May 12, 2011

Agenda

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| Call to Order | The Business Meeting of the 65th Annual Conference of the International Institute of Municipal Clerks |
| Welcome to Delegates | |
| Invocation | Immediate Past President Dyanne Reese, MMC- City Clerk, City of Savannah, Georgia |
| Introductions | President Sharon K. Cassler, MMC President Elect Colleen J. Nicol, MMC Vice President Brenda M. Cirtin, MMC Executive Director, Chris Shalby Parliamentarian/Recorder Mary Johnston, MMC |
| Approval of Agenda | Motion that the agenda as presented be approved. |
| Approval of Minutes | Annual Business Meeting from Thursday, May 27, 2010 |
| IIMC Financial Report | 2010-2011 Budget Report – Budget Committee Chair, Marian K. Karr, MMC |
| Amendments to the Constitution | Elections Committee Chair, Terri Kowal, MMC |
| Election Results | Region II Director Election – Elections Committee Chair, Terri Kowal, MMC |
| MCEF Update | MCEF President Dale Barstow |
| 2011 Conference Resolutions | Resolution of the International Institute of Municipal Clerks recognizing City of Nashville, Tennessee for the 65th Annual Conference of the International Institute of Municipal Clerks Resolution of the International Institute of Municipal Clerks recognizing Marilyn S. Swing, MMC, Metropolitan Clerk for the Metropolitan Nashville - Davidson County area, Tennessee, Host Clerk, for the 65th Annual Conference of the International Institute of Municipal Clerks Resolution of the International Institute of Municipal Clerks recognizing the Tennessee Association of Municipal Clerks and Recorders for its support of the 2011 Conference |

President's Award of Merit – IIMC President Sharon K. Cassler, MMC

Certificates of Appreciation

Outgoing IIMC Committee Chairs

Budget & Planning Committee - Marian K. Karr, MMC
Conference Committee - Elisa D. Olson, MMC
Education and Professional Development Committee - Susan M. Phillips, MMC
Election Committee - Terri Kowal, MMC
International Relations Committee - Tony Russell, MMC
Membership Committee - Susan Corbitt, MMC
Mentoring Committee - Diane E. Collins, MMC
Policy Review Committee - Mary Kayser, MMC
Program Review & Certification Committee - Patrice L. Fogarty, MMC
Public Relations & Marketing Committee - Aimee Nemer, MMC
Records Management Committee - Lisa C. Johnston, MMC
Research & Resource Committee - Randy Reed, MMC

Certificates of Appreciation

Outgoing IIMC Region Directors

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| Region II Director | Jane E. Williams-Warren, MMC |
| Region IV Director | Barbara Blackard, MMC |
| Region VI Director | Shari A. Moore, CMC |
| Region VII Director | Jerry Lovett-Sperling, MMC |
| Region VIII Director | Stephanie Kalasz, CMC |
| Region X Director | Marc Lemoine, MMC |
| Region XI Director | Nick Randle |

Oath of Office

Incoming IIMC Region Directors

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|----------------------|-------------------------------------|
| Region II Director | Candidates-Vincent Buttiglieri, CMC |
| | Kimberley A. Rau, CMC |
| Region IV Director | Mary Kayser, MMC |
| Region VI Director | Roxanne L. Schneider, MMC |
| Region VII Director | Kittie L. Kopitke, MMC |
| Region VIII Director | Donna M. Geho, CMC |
| Region X Director | Gail E. Pomroy, MMC |
| Region XI Director | Samantha Shippen |

Oath of Office

Incoming Executive Committee

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|-----------------|-----------------------|
| President | Colleen J. Nicol, MMC |
| President Elect | Brenda M. Cirtin, MMC |
| Vice President | Marc Lemoine, MMC |

President's Comments

Invitation to the 2012 Annual Conference – Karin Johnson OAMR President
Adjournment