

**International Institute of Municipal Clerks  
2008 Annual Business Meeting  
Thursday, May 22, 2008  
Agenda**

- I. Call to order
- II. Welcome to Delegates
- III. Invocation
- IV. Introduce and call upon Shirley Franklin, Mayor of Atlanta, to say a few words
- V. Introduction of Executive Committee and Parliamentarian/Recorder  
President-Elect Dyanne C. Reese, CMC  
Vice President Mary Lynne Stratta, MMC  
Immediate Past President Marcella O'Connor, MMC  
Executive Director Chris Shalby  
Parliamentarian/Recorder Christina N. Wilder

Introduce and acknowledge members of the IIMC staff.

- VI. Approval of Agenda
- VII. Approval of Minutes of the Annual Meeting held May 26, 2007 in New Orleans, Louisiana
- VIII. Conference Resolutions

RESOLUTION OF THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS EXPRESSING ITS APPRECIATION AND GRATITUDE TO THE CITY OF ATLANTA FOR ITS DEDICATION AND COOPERATION IN PLANNING AND PRODUCING AN OUTSTANDING 2008 IIMC CONFERENCE

RESOLUTION OF THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS RECOGNIZING RHONDA DAUPHIN JOHNSON, HOST CLERK FOR THE 62<sup>ND</sup> ANNUAL CONFERENCE OF THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS

RESOLUTION OF THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS RECOGNIZING THE GEORGIA MUNICIPAL CLERKS AND FINANCE OFFICERS ASSOCIATION FOR ITS OUTSTANDING SUPPORT OF THE 2008 IIMC CONFERENCE

Judy McCorkle, President, of the Georgia Municipal Clerks and Finance Officers Association makes a presentation

- IX. Certificates of Appreciation to outgoing members of the Board of Directors and to the Chairs of Task Forces and 2007/2008 Committees

**Honorary Membership**

Marcella O'Connor, MMC, Uralla, New South Wales, Australia, XI

**Presentation of CMC Certificates to Bulgaria -**

Bojana Nedeltcheva

**President's Award of Merit** – Kathryn A. Dornan, CMC, City Clerk  
Farmington Hills, MI, Region V

**Outgoing Board Members**

Allen R. Susen, CMC	Region II
Gloria King, MMC	Region IV
Carol S. Alexander, MMC	Region VI
Brenda M. Cirtin, MMC	Region VII
Gloria Leija, MMC	Region VIII
David Calder, CMC	Region X
Ronnie Frederickx	Region XI

**Task Force and Committee Chairs**

Accreditation	Debra E. Eastman, MMC
Budget and Planning	Mell Smigielksi, MMC
Conference Education	Mary L. Haynes, MMC
Conference Policy	Denise L. MacAloney, MMC
Constitution	James Villiesse, CMC
Elections	Buster J. Brown, CMC
International Relations	Tami K. Kelly, MMC
Membership	Sharon K. Cassler, MMC
Mentoring	Susan L. Morrow, MMC
Organizational Title & Mission Statement	Allan R. Susen, CMC
Program Review/Certification	Kittie Kopitke, MMC
Property Assessment	Shawn Cullinane, CMC
Public Relations/Marketing	Mary J. Johnson, MMC
Records Management	Tracey M. Covert, CMC
Regional Restructuring	Carol S. Alexander, MMC
Research and Resource	Michael Griffin, CMC

**Five-Year Staff Service Award**

Tammy Schultz, Member Services Representative

- X. President's Comments
- XI. Report of Election Committee - Chair Buster Brown
- XII. Swearing in of the incoming members of the Board of Directors by President Tokar
  - Region II Jane Warren-Williams, MMC, Paterson, NJ
  - Region IV Barbara Blackard, MMC, Clarksville, Arkansas
  - Region VI Shari Moore, CMC, St. Paul, Minnesota
  - Region VII Jerry Lovett-Sperling, MMC, Lindsborg, Kansas
  - Region VIII Stephanie Kalasz, Moscow, Idaho
  - Region X Marc Lemoine, Winnipeg, Manitoba, Canada
  - Region XI Nick Randle, Yarcombe Village Council, Devon, UK

X. Swearing in of the 2008/2009 Executive Committee

Vice President

Sharon Cassler, sworn in by Past President Peg Griffith

**OR**

Vice President Ronnie Frederickx, sworn in by Past President Susan Lamblack

President Elect -

Mary Lynne Stratta, sworn in by Past President Norma Rodriguez

President Dyanne Reese sworn in by Retired Atlanta City Clerk Olivia Parks-Woods

XI. Address by incoming President Reese

XI. Comments for the Good of the Order (discussion from the floor)

XII. Invitation to the 2009 IIMC Conference in Chicago, Illinois by Deputy City Clerk ----- of the City of Chicago

XIII. Adjournment