

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS
Annual Business Meeting
Marriott Hotel/Convention Center
Norfolk, Virginia
Wednesday, May 23, 2018
Agenda

Call to Order	The Annual Business Meeting of the 72nd Annual Conference of the International Institute of Municipal Clerks
Welcome to Delegates	President Mary Kayser, MMC, Fort Worth, TX
Invocation	Tanya B. Lacey, CMC, Fredericksburg, VA
Introductions	President – Mary Kayser, MMC, Fort Worth, TX President Elect - Stephanie Carouthers Kelly, MMC, Charlotte, NC Vice President – Lana McPherson, MMC, DeSoto, KS Immediate Past President - Vincent Buttiglieri, MMC, Ocean, NJ Recorder and Parliamentarian Connie Deford, CMC, Bay City, MI Executive Director – Chris Shalby, Rancho Cucamonga, CA
Approval of Agenda	Motion that the agenda be approved as presented.
Minutes	Annual Business Meeting from Wednesday, May 24, 2017
IIMC Year in Review	President Mary Kayser, MMC
IIMC Financial Report	2017-2018 Budget Report – Budget Committee Chair, Marc Lemoine, MMC, Winnipeg, Canada
IIMC Constitution Amendments	Claudene Anthony, MMC, Chair, Elections Committee
Foundation Update	Foundation President Colleen Nicol, MMC, Riverside, CA
2018 Conference Resolutions	Resolution of the International Institute of Municipal Clerks recognizing City of Norfolk, Virginia for the 72nd Annual Conference of the International Institute of Municipal Clerks Resolution of the International Institute of Municipal Clerks recognizing Co-Host Clerks for the 72nd Annual Conference of the International Institute of Municipal Clerks Resolution of the International Institute of Municipal Clerks recognizing Host State for the 72nd Annual Conference of the International Institute of Municipal Clerks
President’s Award of Merit –	IIMC President Mary Kayser, MMC

**Certificates of
Appreciation**

Outgoing IIMC 2017-2018 Committee Chairs

Budget & Planning, Marc Lemoine, MMC
Conference, Alice Attwood, MMC
Education & Professional Development, Colleen Nicol, MMC
Elections, Claudene Anthony, CMC
International Relations, Brenda Kay Young, MMC
Legislative, Kimberley Rau, MMC
Membership/Mentoring, Marita Rhude, MMC
Policy Review, Nancy Vincent, MMC
Public Relations/Marketing, Anthony Mejia, MMC
Records Management, Sandra McKinley, CMC
Research & Resource, Lanaii Benne, MMC

**Certificates of
Appreciation**

Outgoing 2017-2018 IIMC Region Directors

Region I Director	Carol Anderson, MMC, Torrington, CT
Region III Director	Lisa Vierling, MMC, High Point, NC
Region IV Director	Diane Whitbey, MMC, North Little Rock, AR
Region V Director	Mary Johnston, MMC, Westerville, OH
Region VI Director	Pamela DeMouth, MMC, Ankeny, IA
Region VII Director	Brian "Petie" Ruch, MMC, Beardstown, IL
Region IX Director	Tracy Davis, MMC, Keizer, OR
Region XI Director	Djimmer Petrusma, MMC, Dronten, The Netherlands
Immediate Past President	Vincent Buttiglieri, MMC, Ocean, NJ

**Election Results
Vice President**

Claudene Anthony, Chair, Elections Committee

Oath of Office

Incoming 2018-2019 IIMC Region Directors

Region I Director	Sandra Pinsonault, MMC, Dorset, VT
Region III Director	Sonja Tolbert, CMC, Albany, GA
Region IV Director	Leticia Vacek, MMC, San Antonio, TX
Region V Director	Leon Wright, CMC, Van Buren, MI
Region VI Director	Marie Moe, MMC, Portage, WI
Region VII Director	Helen Ingold, MMC, Crestwood, MO
Region IX Director	Dawn Abrahamson, MMC, Vallejo, CA
Region XI Director	Djimmer Petrusma, MMC, Dronten, The Netherlands

Oath of Office

Incoming Executive Committee

Past President	Mary Kayser, MMC, Ft. Worth, TX
Vice President	Mary Johnston, MMC, Westerville, OH
President Elect	Lana McPherson, MMC, De Soto, KS
President	Stephanie Carouthers Kelly, MMC, Charlotte, NC

President's Comments

Stephanie Carouthers Kelly, MMC

Other Business

Invitation to the 2019 Annual Conference – Birmingham, Alabama – Lee Frazier

Adjournment