



**Finding Ways to Grow Together!**

# ANNUAL REPORT **2012**

## **MCEF's Mission**

MCEF is a diverse team of volunteers who are passionately committed to raising endowed dollars whose earnings help IIMC pursue its educational objectives.



### MCEF Board of Directors

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## Let Us Grow Together!

# From the President

Dear IIMC Members:

Your Municipal Clerks Education Foundation Board had a busy 2012. The Board focused on updating its Strategic Plan, Governance and raising money for IIMC Educational Programs.

In addition to our existing committee structure, we established five new Task Forces:

- Voluntary Donations
- Annual Giving
- Special Events
- Planned Giving
- Donor Recognition

## VOLUNTARY DONATIONS

For the past several years, Voluntary Donations have been in decline. Voluntary Donations are integral to MCEF to help grow our Unrestricted Fund basis that generates revenue for IIMC's Educational Programs. This is the Voluntary Donation that is itemized on your IIMC annual membership dues notice. As the fund increases, more money is available for IIMC to fund Educational Programs for our members. The recommended contribution on the dues notice is \$25; however, this amount can be more or less, depending on your comfort level. The key is to give.

Please consider MCEF/IIMC when you receive your IIMC annual dues invoice. A member of the Friend's Level is a donation of \$25--\$49.

## ANNUAL GIVING SOCIETY

Annual Giving Society donations are donations in addition to the Friend's Level. There are five Society Levels of giving. Additional donations place you in a higher Society Level of Giving and include Endowments, Memorials and Tributes. Annual Giving decreased in 2012. We need to increase also in this area and encourage you to donate.

## SPECIAL EVENTS

Special Events revenue (Walk/Run, Silent Auction, Live Auction, Hawaii Trip and Raffles) for 2012 increased from 2011. Some events occur at IIMC's Annual Conference, but you can participate even if you do not attend the Annual Conference. We thank those attendees for participating and trust you will continue to take part in future Conferences. This May, we will be in Atlantic City. If you're interested in helping, bring your Silent Auction item (or ship if unable to attend) to the Conference. These donations play a major role in our fund raising efforts.

If you can't attend the Conference, you can buy your Hawaii Trip Raffle tickets by going to IIMC's website ([www.iimc.com](http://www.iimc.com)) or look for the Hawaii Flyer at your State Association meeting during the year. The Hawaii raffle has been a great fundraiser and a fantastic trip while doubling in donations over the years. Please remember our annual Silent Auction and Raffles in Atlantic City this year. We welcome all contributions and your participation in these events.



## PLANNED GIVING

Planned Giving is designed to provide IIMC retirees and members an opportunity to be remembered and to continue supporting MCEF/IIMC Educational Programs. Special thanks go out to this group of dedicated supporters.

## DONOR RECOGNITION

Donor Recognition is on going. We recognize our donors in our annual report and during special events.

## SPONSORS

As part of the MCEF/IIMC sponsorship agreement, IIMC donates 10 percent of its annual sponsorship revenue to MCEF. In spite of the continuing slumping economy, our sponsors have shown their commitment to MCEF by their continuous support for Clerk education.

MCEF continues to work hard to control and keep expenses to a minimum. MCEF Board Members volunteer their time and dollars by paying a portion, if not all, out of their own expenses, travel, lodging or operational costs. Special thanks go out to the IIMC Board and Staff for their continued efforts to support all of MCEF's fund raising programs.

In 2012 MCEF provided \$62,100.24 for IIMC's Educational Programs. These funds include our returns recognized from Unrestricted Funds and Restricted Endowment Funds and were used for Special Educational Programs, CMC and MMC Scholarships, Distance Learning Scholarships, State Grants and support of the Institute Directors Colloquium. This can be contributed to two areas: our IIMC members believe in MCEF's mission and their continuous giving; and MCEF's diligence in growing the Foundation.

### From the President *(continued)*

The MCEF unrestricted and restricted funds continue to grow due to contributions from the IIMC membership, special restricted endowments, annual sponsors and our current investment policies. At the close of 2012, the two funds totaled \$1,669,849.26. This has been a major accomplishment due to IIMC's and MCEF's joint efforts and is why MCEF exists. MCEF has been able to give back to IIMC for educational programs in the amount of \$62,100.24 in 2012 and since inception more than \$760,000.00 toward educational programs. We thank everyone that continues to give and participate in all of our fund raising programs. When you renew your dues, the \$25 voluntary donation plays a MAJOR, MAJOR part in contributing to the basis of YOUR Municipal Clerks Education Foundation. If the Foundation is going to continue to provide the necessary financial support for IIMC educational programs, it is dependent on your donations. If our 9,000 members contribute \$25 each year with their annual dues, we will be able to grow the Foundation by \$225,000 a year just from Voluntary Donations.

MCEF thanks IIMC members for continuing to contribute and support IIMC Educational Programs. All of us need to support our mission to continue to grow our Foundation to provide IIMC the necessary funds to support the educational needs for the membership; and we thank you for your commitment to achieve this most important mission.

The charts on the below depict the various ways in which MCEF derives its income and the channels in which it delivers educational programs to IIMC members. The two Organizations have a symbiotic relationship with one common goal: to provide education support and programs for IIMC members.

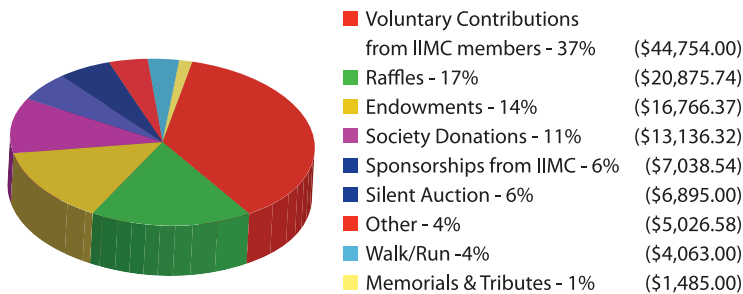
Again, please consider MCEF when renewing your IIMC membership. This is one of the many ways you can support MCEF to continue to grow its endowment, which translates into more monies for IIMC's Educational Programs.

Sincerely,

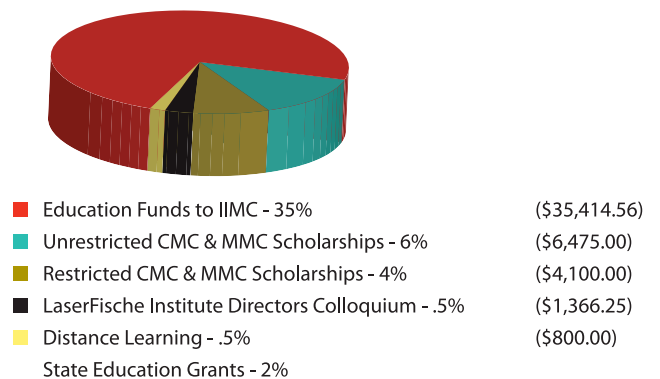
Dale Barstow  
MCEF President

## 2012 Year End Charts

### Income: (Total Income \$120,040.55)

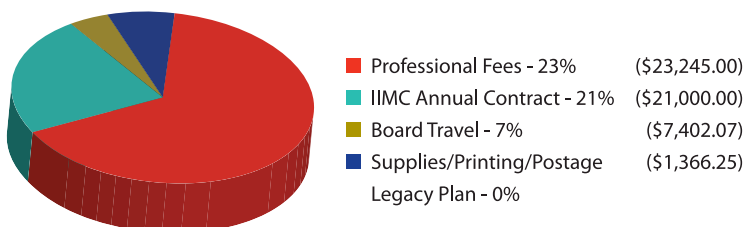


### Annual Contributions to IIMC Educational Programs:



### Operating Expenses

(Total Operating/Other Expenses \$100,863.72)



### NAGARA Grant Program

Funds Received/Reserved - \$0.00  
Funds Paid Out - \$14,250.00

# Municipal Clerks Education Foundation

## Endowed Education Funds and Scholarships

### American Legal Publishing Corporation Education Fund

*Cincinnati, Ohio*

### California City Clerks Education Fund

*Sacramento, California*

### Coded Systems Education Fund

*Avon, New Jersey*

### General Code Publishing Education Fund

*Rochester, New York*

### Tak & Helen Kawagoe Education Fund

*Carson, California*

### Elizabeth H. Kiss Education Fund

*East Brunswick Township, New Jersey*

### LaserFiche Institute Directors Colloquium

*Long Beach, California*

### City Clerks of California Scholarship Fund (CA Clerks only)

*California*

### Municipal Code Corporation Education Fund

*Tallahassee, Florida*

### Robert T. Thorpe Scholarship Fund

*South Brunswick, New Jersey*

### Business Records Corporation Education Fund

*Minneapolis, Minnesota*

### Mary Lynne Stratta Education Fund

*Bryan, Texas*

### Municipal Clerks Education Foundation

*Rancho Cucamonga, California*

### Microvote, Inc., Education Fund

*Minneapolis, Minnesota*

### Robert W. Pritchard Education Fund

*Kitchener, Ontario, Canada*

### Norma Rodriguez Education Fund

*San Antonio, Texas*

### Lyall Schwarzkopf Education Fund

*Minneapolis, Minnesota*

### Chris & Patrick Wilder Education Fund

*Hamilton Township, New Jersey*

### Dyanne Reese Education Fund

*Savannah, Georgia*

### Marianne Edwards Education Fund

*Normal, Illinois*

### New Mexico Municipal Clerks Education Fund

*New Mexico*





**SHINNERS**

(\$1,000 and above)

Barstow, Dale  
 Barstow, Donny  
 Bollhauer, Ray  
 Brown, Buster  
 California City Clerks Assn  
 De Llamas, Caroline  
 Elford, Faith  
 General Code  
 Granicus  
 Grant, Eric  
 Greenwood and Crim  
 Haddock, Russell  
 International Institute of Municipal Clerks  
 Kalasz, Stephanie  
 Langford, Lawton  
 Laserfiche Document Imaging  
 Lemoine, Marc  
 Municipal Code Corporation  
 Nicol, Colleen  
 New Mexico Municipal Clerks & Finance Officers Assn  
 Oregon Assn Municipal Recorders  
 Rasmussen, Steffanie  
 Rich Frommeyer  
 Rodriguez, Norma  
 Schwarzkopf, Lyall  
 SIRE Technologies  
 Stratta, Mary Lynne  
 Thorpe-Holder, Kathy  
 Tinnin, James  
 Wacker, Chris  
 Wacker, Nien-Ling  
 Wolf, Stephen

**SCHWARZKOPF**

(\$500 to \$999)

Alaska Assn of Municipal Clerks  
 Buttiglieri, Vincent  
 Florida Assn of City Clerks  
 Hammerstrom, Bev

Kane, Maureen  
 Karr, Marian  
 Minnesota MCFOA  
 Susen, Allan  
 Tilton, Joann  
 Wilder, Christina  
 Young, Brenda

**TURTLE**

(\$250 to \$499)

Cassler, Sharon  
 Dornan, Kathryn  
 Geho, Donna  
 Herron, Kathleen  
 Jacobs, Carol  
 Kopitke, Kittie  
 McCoy, Patricia  
 Robert Cirtin Investigations  
 Schneider, Roxanne  
 Shalby, Chris  
 Spence, Linda

**NEW CENTURY**

(\$100 to \$249)

Briney, Stacey  
 Campbell, Phil  
 Carey, Denise  
 Christie, Robyn  
 Cirtin, Brenda  
 CME Associates  
 Cook, Stacie  
 Cox, Denice  
 Daudt, Janis  
 Davis Tracy  
 Devine, John & Irma  
 Gair, Linda  
 Goudeau, Cynthia  
 Iowa Municipal Finance Officers Assn  
 Kentucky Municipal Clerks  
 Lamblack, Susan  
 Ludwig, Gloria  
 Ludwig, Rich  
 Maggard, Emily  
 Martin, Dale

Maryland Municipal Clerks Assn  
 Masse, Irene  
 Moore, Shari  
 Ohio Municipal Clerks Assn  
 Reese, Dyanne  
 Rickard, Muriel  
 Riedner, Gary  
 Romanawski, Renee  
 Samuelson, Kimberly  
 Texas Municipal Clerk  
 Tokar, Charles  
 Utah Municipal Clerks Association  
 Wanat, Linda  
 Ward, Jennifer  
 Wisconsin Clerks/Treasurers & FOA  
 Young, Kathryn

**PATRON**

(\$50 TO \$99)

Arkansas City Clerks, Records, Treasurers  
 Atlantic City CVB  
 Avila, Alejandra  
 Bailey, Jean  
 Boglioli, June  
 Bolder, Wynetta  
 Bonato, Roseann  
 Boone-Caldwell, Donna  
 Brower, Jeannie  
 Burroughes, Claire  
 Cain, Lisa  
 Chitwood, Lindsey  
 Christensen, Barbara  
 City of Wilsonville, Oregon  
 Cundall, Cate  
 Danner, Jayne  
 Deloa, Ursula  
 DeMouth, Pam  
 Dixon, Bernice  
 Dupuis, Pattie  
 Edwards, Gerri

Estep, Barbara  
 Fite, Rita  
 Fleming, Pamela  
 Francis, Deborah  
 Frederickx, Ronny  
 Gautreau, Sandra  
 Goering, William  
 Hagen Mundy, Joyce  
 Hamilton, Debbie  
 Hazelwood, Geri  
 Hedgepeth, Carolyn  
 Henderson, Jackie  
 Henderson, Robin  
 Hiseley, Connie  
 Hogelin, Barbara  
 Holmes, Diane  
 Horky, Gwenda  
 Hunter, Julia  
 Johnson, Lora  
 Johnston, Lisa  
 Kansas - CCMFOA  
 Karr, Marilyn  
 Kayser, Mary  
 Kirchoff, Raquel  
 Kofoed, Fionnuala  
 Kowal, Terri  
 Kurshuk, Susan  
 Leeftang, Ruanne  
 Letterman, Christine  
 Lewis, Peggy  
 Lovett-Sperling, Jerry  
 Madonna, Mary  
 Maldonado, Mollie  
 Martinez Groves, Rosemarie  
 McLean, Tom  
 Meredith, Jodi  
 Mount-Taylor, Karen  
 Neufeld, Aleta  
 Page, Jennifer  
 Paserchia, Francine  
 Peterson, Sara  
 Pomroy, Gail  
 Rappe, Linda  
 Richardson, Elizabeth  
 Robinson, Billy

## 2012 Foundation Donors

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 Samora, Christian  
 Sedlak, Michael  
 Shaw, Amanda  
 Shippen, Samantha  
 Slater-Schulte, Shirley  
 Smith, Jonathan  
 Smith, Kay  
 Sowa, Amy  
 Stautzenberger, Thalia  
 Sullivan, Sharon  
 Swing, Marilyn  
 Vann, Tameeka  
 Waibel, Gail  
 Westberry, Diane  
 Wouters, Jozef  
 Young, Donna  
 Young, Lisa

### **FRIEND** (\$25 to \$49)

Aalderink, Pam  
 Abeita, Alfred  
 Abel, Terri  
 Abid-Cummings, Linda  
 Able, Amy  
 Abrahamson, Dawn  
 Abrams, Jeffrey  
 Ackroyd, Tracy  
 Acy, Shirley  
 Adams, Andrea  
 Adams, Jill  
 Adams, Julie  
 Adams, Roxanne  
 Adamson, Teresa  
 Adley, Bridgett  
 Ady, Dianne  
 Agnello, Tina  
 Aguilar, Sherry  
 Ahnefeld, Marilyn  
 Ainsworth, Gina  
 Akande, Bola  
 Akerley, Donna

Alabama Assn of  
 Municipal Clerks  
 Alakayak, Jeri  
 Albright, Lynda  
 Aldrich, Priscilla  
 Alexander, Hunter  
 Alexander, Regina  
 Alexander, Thomas  
 Alig, Julie  
 Allard, Sandra  
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 Angel, Joye  
 Angevine, Rochelle  
 Anglemyer, Janet  
 Anglin, Lisa  
 Anthony, Patricia  
 Antolini, Gina  
 Aquilante, Carol  
 Arco, Shauna  
 Arledge, Kathryn

Armbrister, Donna  
 Armstead, Jo Ann  
 Armstrong, Peggy  
 Arnold, Denise  
 Arns, Keith  
 Arthurs, Robin  
 Arzola, Esther  
 Ashby, Stephanie  
 Avrit, Britt  
 Ayala, Maria  
 Azama-Edwards, Gwen  
 Badgero, Jennifer  
 Baeza, Natalia  
 Baginski, Witold  
 Bailey, Reynaldo  
 Bailor, Kathleen  
 Bains, Angila  
 Baker, Blinda  
 Baker, Donna  
 Baker, Laura  
 Baker, Ruth  
 Bakken, Mark  
 Balbinot, Marty  
 Ballard, Deborah  
 Ballman, Lisa  
 Balluch, Eddie  
 Bankester, Patricia  
 Banks, Denise  
 Banks, Nancy  
 Barajas, Patricia  
 Barber, Douglass  
 Barber, Michelle  
 Barefoot, Sheila  
 Bargsley, Jessica  
 Barhydt, Cynthia  
 Barker, Sharon  
 Barnett, Juanita  
 Barra, Robert  
 Bartell, Sherrie  
 Bartlett, Phyllis  
 Barto, Karen  
 Bashor, Kristi

Baskoro, Susanjoy  
 Bass, Debbie  
 Bass, Judy  
 Batliner, Debra  
 Batts, Jamie  
 Bauer, Irene  
 Baumann, Mary Kay  
 Bayer, Elaine  
 Beach, Teri  
 Beadle, Sue  
 Beadle, Tracey Lee  
 Beal, Tammy  
 Beaman, Janice  
 Beard, Patsy  
 Beatty, Amanda  
 Bechtel, Reba  
 Beckner, Daylene  
 Beczkiewicz, Lisa  
 Bedingfield, Krista  
 Behunin, Roxanne  
 Beirne, Esther  
 Bell, Amber  
 Belleau, Suzanne  
 Benavides, Gerri  
 Bender, June  
 Benedetto, Nancy  
 Bennett, Kathy  
 Bennetts, Mary Jo  
 Bennowitz, Kelli  
 Benoit, Rose  
 Benson, Jackie  
 Bentley, Kimala  
 Bergmann, Sharon  
 Bernardo, Debra  
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 Birge, Tommie

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Davis, Donna	Driggins, Lisa	Falanka, Richard	Fretueg, Marian
Davis, Suzette	Dryden, James	Faldowski, Wendy	Fritzen, Elizabeth
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De Gruson, Delitta	Dubois, Patti	Fangman, Renee	Frye, Linda
De La O, Maria	Dubuque, Maureen	Farnsworth, Edy	Fryman, Crystal
Deahl, Sandie	Dueck, Marnie	Farnsworth, Susan	Fultz, Mary
Dearaway, Janice	Dugas, Brenda	Faust, Linda	Fultz, Teresa
DeCastro Lawdanski, Lyla	Dukes, Sonya	Favaro, Joseph	Gafford, Roberta
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Deerton, Lisa	Dula, Sherry	Fees, Gary	Galloway, Diana
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## 2012 Foundation Donors

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Gay, Kimberly	Haffner, Leona	Hass, Vickie	Hogg, Ronee
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Goad, Vicki	Hammers, Pat	Heaviland, Shelly	Horn, Virginia
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The following is a list of donations made to MCEF on behalf of the deceased individuals.

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Mary Lynne Stratta

**On behalf of Joy Kennedy**

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**On behalf of Karen Madruga**

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**On behalf of Lawrence Wagner**

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**On behalf of**

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Mary Lynne Stratta

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